



Kentucky Board of Optometric Examiners

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Joe Ellis, OD, President - Term Expires: 2/9/27
William Reynolds, OD, Vice President - Term Expires 7/1/25
Karoline Munson, OD, Secretary-Treasurer - Term Expires 3/15/27
J. Murray Adams, OD, Member - Term Expires 8/2/27
Laken Albrink, Consumer Member - Term Expires 6/2/26

Christi LeMay, Executive Director Mary Turner, Administrative Assistant

REMINDERS OF KENTUCKY STATE LAW

1. A license may be disciplined by the Board for using the title "doctor" or its abbreviation without further qualifying this title with the word "optometrist". Be sure to review your web site and make sure it adheres to the statute.
2. Releasing patient records. (KRS 422.317 applies to all health care providers.) Upon written request from the patient, the patient is to receive one free copy of the record. One dollar per page is the allowable charge for furnishing a second copy. 201 KAR 5:002 3(3) states the signed spectacle prescription or contact lens prescription shall be given to the patient at the completion of the examination and payment of fees.
3. OD's must inform the Board of a change of address within 30 days. Your license must reflect your legal name and must be filed with the Board. Please provide all branch locations to the Board.
4. All scope of practice questions should be sent to the Board for review.

Continuing Education

5. CE is to be taken during the calendar year January 1 thru December 31. Official attendance certificates are required to be submitted to the Board of Optometric Examiners on or before December 31st. **Failure to obtain/submit CE will result in a \$500 fine.** If you have any doubt as to whether or not CE is acceptable, please call the Board office prior to taking the course. We do not accept fraction hours with exception to CE Central pain management.
6. The Board accepts a maximum of 5 hours of internet coursework (i.e. Zoom, webinars on a computer screen), or correspondence courses, annually for license renewal (the courses must be sponsored by a Board approved sponsor*). If looking for ETP courses, look for the COPE course number ending in LP, SP or IS. When communicating to the Board, always include your license number to insure you receive credit. **A Board approved sponsor for continuing education includes CE sponsored by a state, regional (multi-state like SECO), or national optometric association; an accredited school of optometry or medicine.**
7. Sponsors (i.e. KOA) cannot validate CE hours. Make sure to confirm receipt of your CE hours by the end of the meeting. Last year there were a lot of attendees that had to request KOA submit the missing hours to the Board.

Dispensing 201 KAR 5:140

8. An optometrist may dispense pharmaceutical agents as authorized in KRS 320.240(12) to (14), other than controlled substances.
9. Dispensing of pharmaceutical agents to a patient shall be for a legitimate medical purpose; in the course of the optometrist's professional practice; and limited based upon the authority conferred upon the optometrist by the board consistent with the educational qualifications of the optometrist provided in KRS 320.240.

10. An optometrist shall be on the premises when a pharmaceutical agent is dispensed and the optometrist shall be actively involved in the dispensing process.
11. When a pharmaceutical agent is dispensed by an optometrist, he or she shall: inform the patient on the appropriate use of the pharmaceutical agent; and document in the patient's record the name, strength, quantity, and appropriate use of the pharmaceutical agent provided to the patient.
12. An optometrist shall maintain a readily retrievable record system by manual or electronic means of all pharmaceutical agents purchased for administration or dispensing in the course of professional practice.
13. The pharmaceutical agent shall be purchased, possessed, labeled, and packaged in accordance with the Kentucky Food, Drug and Cosmetic Act and applicable federal law.

ETP Credentialing

14. All OD's applying for a Kentucky license are required to be credentialed in expanded therapeutic procedures (ETP) on or before their second license renewal. To utilize the credential, the OD must provide documentation from a board approved preceptor indicating that they have:
 - (a) Performed the anterior segment laser procedure in the presence of the board approved qualified preceptor; and
 - (b) Demonstrated clinical proficiency to the board approved preceptor in the performance of the procedure on a living human eye.The board approved preceptor shall document in writing the preceptor's observations of the optometrist's performance and state that the optometrist has satisfactorily demonstrated the optometrist's knowledge and qualifications in the performance of the procedure.

New Regulations 201 KAR 5:005

Section 5. Late Renewal License Fee. A non-refundable late renewal license fee shall be \$100, in addition to the renewal license Fee outlined in Section 4 of this administrative regulation.

Section 6. Duplicate License Fee. A non-refundable fee for a duplicate license renewal certificate shall be twenty (20) dollars.

Section 8. Reinstatement Administrative Processing Fee. A reinstatement administrative processing fee shall be \$300, in addition to the reinstatement fee outlined in Section 7 of this administrative regulation.

Section 9. Name Change Fee. A non-refundable fee to process a name change shall be twenty-five (25) dollars.

Section 11. Continuing Education Non-compliance Fine. A fine of \$500 shall be assessed against any licensee who fails to comply with the Continuing Education requirements for Kentucky Optometrists as outlined in KRS 320.280 and 201 KAR 5:030. The initial assessment of this fine against a licensee shall not result in disciplinary action and shall not be reported to the National Practitioners Databank (NPDB). However, any subsequent violations of this provision may be reported to the NPDB at the discretion of the board. In these instances, the action will be appealable pursuant to KRS 320.331 and KRS Chapter 13B.

Section 12. License Verification List. A fee for a licensee verification list shall be \$100.

Section 13. Individual License Verification. A fee for an individual licensee written verification shall be twenty-five (25) dollars.

Changes and Announcements

15. Your license expires March 1 of each year. You will renew your license electronically starting in December of the CE year. **If you fail to renew your license and apply for reinstatement, there will be a \$300 administration fee charged in addition to your renewal fee.**
16. We are in the process of changing our database management system. With the upgrades, OD's will be able to renew your license, upload CE certificates for approval, request license verifications, apply for ETP credentialing as well as file name and address changes. Your information will be updated in real time and available to you 24/7. Watch your email for directions on how to log in to your new profile and verify your information is correct.